



**JOB TITLE** Light Vehicle Mechanic

**DATE** 1<sup>st</sup> September, 2025

**REPORTS TO** Timothy Miles (Owner)

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## POSITION DESCRIPTION

### Position purpose

We're seeking an experienced **Light Vehicle Mechanic** to join our team.

While your primary focus will be on light vehicle servicing, diagnostics, and repairs, you'll also have opportunities to:

- Assist with **heavy machinery repairs and maintenance** when required
- Perform **tyre fitting and balancing** on a variety of vehicles
- Support the team in maintaining a safe and organised workshop

This role suits someone who enjoys variety in their work and is willing to pitch in where needed.

### Key Responsibilities

### Main tasks

- Service, diagnose, and repair light vehicles to a high standard
- Assist other mechanics with heavy machinery repairs and servicing
- Carry out occasional tyre fitting, and balancing
- Maintain a clean, safe, and well-organised work area
- Communicate clearly with team members and management about job progress and requirements
- Ensure compliance with safety standards and company policies

## PERSON SPECIFICATION

### Licences, registrations and qualifications

- Trade-qualified Light Vehicle Mechanic
- Forklift license (highly regarded)
- MR license (highly regarded)
- Servicing and repairs of Toyota's

### Experience

- Strong diagnostic and problem-solving skills
- Knowledge of Mechanic Desk (highly regarded)

### Skills and competencies

- Ability to work independently and as part of a team
- A commitment to safety, quality, and customer service
- Ability to work in teams
- Time management and organisation skills, ability to work under pressure
- Professional approach to work